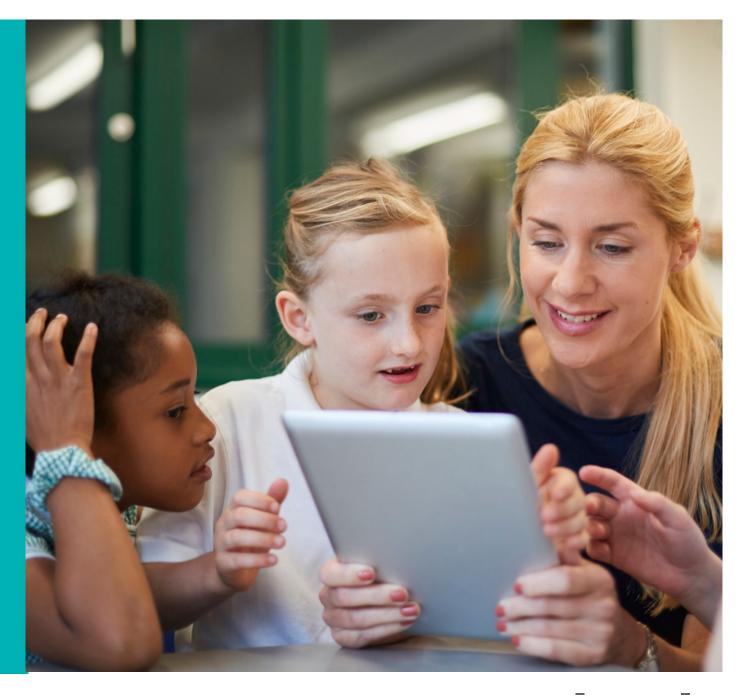
An extensive range of training courses designed to develop your skills and inspire learners.



Call 0333 300 1900 Email information@entrust-ed.co.uk or visit www.entrust-ed.co.uk to find out more about our services.









At Entrust, we are passionate about training and skills development and understand your needs are constantly changing and evolving.

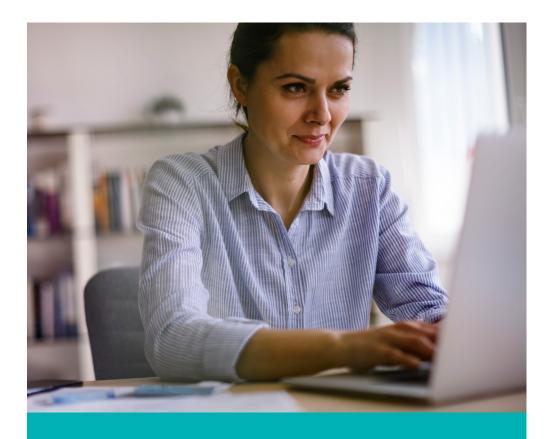
That is why we provide a range of training schemes and courses, across a variety of service areas, to help develop your skills and improve outcomes for you and your school.

Click on the subject areas below to view our courses...

Education Technologies	School Improvement
School's Finance	First Aid
Governor Services	Outdoor Education
SEN and Inclusion	Property Services

Next Steps

To book your place or find more information, please visit <u>SLA online</u> and search for your course using the course code. Alternatively, please call us on 0333 300 1900 (option 3) or email us at <u>enquiries@entrust-ed.co.uk</u>



Discover SLA Online

SLA Online is our e-commerce platform (also known as our Online Buying Portal) which allows you to book onto training courses, register for events, renew service level agreements and purchase pay-as-you-go products. You can access SLA Online at: http://entrust.education/

SLA Online bite-size training videos

Need help with using SLA Online? Our handy, bite-sized videos will help you to understand key functions and how you can get the most out of the platform. CLICK HERE TO ACCESS TRAINING VIDEOS



Education Technologies





Leading Data Protection in your School

This course consists of **two separate webinar sessions**; each session is two hours in length and scheduled for delivery a few days apart. The first webinar will focus on the data protection lead's role to monitor and advise on accountability. The second webinar will look at data breaches - recording, responding, reporting, and evaluating. Individual rights will also be covered within this webinar.

Dates: 15/05/2023 and 19/05/2023 **Course code:** LTTL-OM-0523-T003

Time: 13:30-15:30 Venue: Virtual delivery Cost: £155

What do I need to consider about cyber security in an education setting?

This FREE session is aimed at head teachers, senior leaders, governors and boards to consider their own knowledge and understanding of the impact a cyber attack or security breach could have on their establishment. Take back questions to find out and improve a school's understanding of its cyber security risks and risk management processes and procedures.

Topics covered:

- How might cyber threats and attacks impact a school?
- Strategic questions and risk management considerations
- Cyber insurance questions to ask
- Free tools for threat intelligence

Date: 16/05/2023 **Eventbrite session:** Click **here** to book **Time:** 11:00-12:00

Venue: Virtual delivery

FREE

Narrow the reading gap with Reading Progress and Reading Coach through Microsoft Teams

Reading Progress in Microsoft Teams builds pupils fluency through independent reading practice. Teachers can assign text for students to read at their own pace to empower and encourage pupils to read.

Date: 19/06/2023 **Course code:** LTTL-OM-0423-T001 **Time:** 13:30-15:30

Venue: Virtual delivery **Cost:** £105





Online Safety in the Primary Curriculum

During this session, you will examine the statutory online safety elements from Keeping Children Safe in Education and consider the Relationships and Health Education requirements alongside the programmes of study for computing in a primary school.

Date: 17/05/2023 **Course code:** LTTL-OM-0423-T002 **Time:** 13:30-15:30

Venue: Virtual delivery **Cost:** £105

Scratch Programming for Beginners

This half course will introduce staff to the basic functions of scratch and exploring the different coding blocks available. We will then look at the progression needed and examples of how scratch could be used in teaching programming at KS2. This course is for teachers or teaching assistants who are new to scratch.

Date: 10/05/2023 **Course code:** LTTL-OM-0523-T005 **Time:** 13:30-15:30

Venue: Virtual delivery **Cost:** £105

Why choose SMART?

Join this webinar to see the overall value of SMART Hardware and Software. Together we will look at the SMART Boards, how they save teachers time and encourage student engagement. Using SMART's free software, discover many possibilities to support child lead learning as well as fast access to all your existing resources. Join live to receive a free CPD package directly from SMART.

Date: 11/05/2023 Eventbrite session: Click here to book Time: 15:45-16:30

Venue: Virtual delivery

FREE

Artificial Intelligence (AI) and Machine Learning (ML)

This course will explore the principles of Machine Learning and Artificial Intelligence, what it is and how it uses big data. We will discuss some of the everyday uses and explore some of the exciting projects that are utilising Artificial Intelligence and Machine Learning for real life benefits, such as Alexa and Google Home and many more.

Date: 16/05/2023 **Course code:** LTTL-OM-0523-T002 **Time:** 13:00-15:30

Venue: Virtual delivery **Cost:** £105

Lost in Transition

Are your children ready for the next step? It's not just about curriculum knowledge, it's also making sure they have those key core skills that are going to serve them as they progress into their next class. LbQ Education Consultant Jon Chambers explores that crucial summer period, when a lot of learning can get lost and gives you his top tips for making a smooth transition.

Date: 18/05/2023 **Eventbrite event:** Click <u>here</u> to book **Time:** 15:45-16:30

Venue: Virtual delivery

FREE



Keeping Children Safe in Education 2023: Online Safeguarding Focus

Technology continues to play a key role within a young person's life and therefore can present additional challenges, risks and issues to navigate accordingly. It can also be the vehicle for child-on-child/adult-on-child abuse concerns. Therefore, schools and colleges should effectively embedded online safety into their whole school/college approach through policies, procedures, and an inclusive and preventative curriculum. The DSL has overall responsibility for online safety and should be supported by Governors. Over the past 2 years, within Keeping Children Safe in Education, the profile of online safeguarding has increased as the safeguarding concerns involving young people and technology grow. Join us to find out what the Keeping Children Safe in Education 2023 guidance contains regarding online safeguarding responsibilities for schools and colleges.

Date: 13/07/2023 Eventbrite event: Click here to book Time: 09:30-10:30

Venue: Virtual delivery

Date: 18/07/2023 **Eventbrite event:** Click <u>here</u> to book **Time:** 14:00-15:00

Venue: Virtual delivery

FREE

Governing Body Role in Cyber Security

Governing board members do not need to be technical experts, but they do need to know enough about cyber security to be able to engage in conversations with technical experts and senior leaders and know the right questions to ask to understand the organisations cyber security approach; to provide challenge, and to help steer the strategic direction of cyber security within the organisation. Using toolkits from the National Cyber Security Centre the session will support governors to reflect on their role in relation to cyber security and how they can help their organisation to develop risk management and build a positive cyber security culture. Including questions to take back to begin having discussions about cyber security with senior leaders and technical staff.

Date: 16/05/2023 **Eventbrite event:** Click <u>here</u> to book **Time:** 14:30-15:30

Venue: Virtual delivery

FREE

Modern Digital Storytelling: Introduction to Sway

Microsoft Sway is a mobile, adaptive digital storytelling tool that lets students and educators focus on content over format. This free tool allows students and teachers to bring their stories and projects alive by combing modern technologies such as text, images, video, and other embedded content. Make use of QR codes for easily sharing or embedded Sways into other applications including your school website. Finished projects can be viewed on mobile and most modern-day web browsers encouraging students to write for a specific audience, which can help raise standards in reading and writing along with subject knowledge.

Date: 24/05/2023 **Course code:** LTTL-OM-0523-T001 **Time:** 13:00-15:30

Venue: Virtual delivery **Cost:** £105



Nurture - How to reduce time spent delivering feedback while increasing feedback quality

Dr. Stephen Comiskey (Director of Teaching and Learning at Nurture) will be leading this session, diving into: Putting the research on assessment and feedback into practice, how teachers can collaborate with each other on formative assessments, becoming an MIE Expert via the Nurture course in the Microsoft Learn Educator Center.

Date: 25/05/2023 Eventbrite event: Click here to book Time: 15:45-16:30

Venue: Virtual delivery

FREE

Purple Mash: Computing Lead Support

This webinar will help provide you with advice and information on how to use the tools within Purple Mash to help develop your role of computing lead, including:

- Using the Subject Leader Toolkit.
- How to monitor and track progress in computing.
- Demonstrating ways to engage pupils, teachers and parents with computing at your school.

Date: 15/06/2023 Eventbrite event: Click here to book Time: 15:45-16:30

Venue: Virtual delivery

FREE

Leading Computing in a Primary School

The course content includes:

Webinar 1: Accountability of the role for leading computing in a primary school. A deep dive approach into evaluating the provision of computing as a discrete and cross-curricular subject.

Webinar 2: Curriculum development, planning and progression. Includes coverage of the national curriculum objectives and how these are used to devise a consolidating and progressive curriculum across the key stages. Other factors around staff subject knowledge, access to resources and assessment of learning will also be discussed.

Webinar 3: Safeguarding and Online Safety. Understanding the statutory online safety responsibilities and provision of online safety education. Reflecting on national benchmarks in the area of online safety in schools.

Date: 13/06/2023, 20/06/2023 and 27/06/2023 **Course code:** LTTL-OM-0623-T002

Time: 13:30-15:30 Venue: Virtual delivery Cost: £155

Monitoring and Feedback using J2E

During this webinar session, the Just2easy Education team will cover: QR code for sharing files, learning conversations, making specific teaching classes, using pupil files and j2review, using j2stars, creating assessment resources using j2e5 and j2pdf, using j2homework and using j2webby for showcasing.

Date: 29/06/2023 **Eventbrite event:** Click **here** to book **Time:** 15:45-16:30

Venue: Virtual delivery

FREE



Finance Services



Finance Services



Payroll Bureau Service Demo

The demo will explore how the payroll bureau service works and how it can benefit your school/setting. Payroll bureau benefits include:

- People management easily manage employee leave, sickness, and expenses
- Employee records letters and contracts are stored in a central place
- Document library cut down on administration and automatically download letters, contracts and more
- Over 150 reports hundreds of reports that can be automatically scheduled and analysed in your personalised dashboard
- Statutory returns workforce census and pension returns are made easy
- Self-serve employees can download their payslips, amend their information and more
- Cloud based can be accessed anywhere at any time.

Date: 19/05/2023 Eventbrite session: Click here to book Time: 10:30-11:30

Venue: Virtual delivery

Date: 12/06/2023 Eventbrite session: Click here to book Time: 14:30-15:30

Venue: Virtual delivery

Date: 04/07/2023 Eventbrite session: Click here to book Time: 10:30-11:30

Venue: Virtual delivery

FREE





Governor Services



Governor Services



Introduction to the Role of Link Governor

This course aims to provide a better understanding of the Link Governor role and it's impact in supporting school improvement, as well as improving Governor skills in sustaining core functions such as challenge and support. Together we will reflect on examples of good practice, including discussing the merits of various types of proformas for recording.

Date: 09/05/2023 **Course code:** GS-OM-0523-T003 **Time:** 18:00-20:00

Venue: Virtual delivery **Cost:** £105

Welcome to Being a Governor - Part 1

This course will explore, with other new Governors, the roles and responsibilities of a Governor, the Governing Board and the Headteacher. We will begin to discuss the techniques that can be used to give confidence in fulfilling this new role, whilst also giving Governors the opportunity to seek advice, ask questions and understand effective practice.

Date: 27/06/2023 **Course code:** GS-OM-0623-T004 **Time:** 18:00-20:00

Venue: Virtual delivery **Cost:** £110

Welcome to Being a Governor - Part 2

This course will enable your confidence and knowledge to grow regarding your Governor role. We will explore how you can get to know your school. In addition, we will delve into some of the key activities of the Governing Board and explore how some Governor roles, such as the challenging Governor can lead to effective practice when holding school leaders to account.

Date: 18/05/2023 **Course code:** GS-OM-0523-T004 **Time:** 18:00-20:00

Venue: Virtual delivery Cost: £110

Date: 22/06/2023 **Course code:** GS-OM-0623-T002 **Time:** 18:00-20:00

Venue: Virtual delivery **Cost:** £110

Being an Effective Chair

This two hour course focusses on the role of the chair in delivering the three core functions of governance and ensuring that the features of effective governance are evident in their board's practice.

Date: 25/05/2023 **Course code:** GS-OM-0523-T002 **Time:** 18:00-20:00

Venue: Virtual delivery Cost: £110

Governor Services



Good Governance in Practice

Looking in detail at the Governance Handbook we will think about how Governors should focus clearly on the school's priorities and consider how self-evaluation and monitoring will support their strategic role.

Date: 11/05/2023 **Course code:** GS-OM-0523-T005 **Time:** 18:00-20:00

Venue: Virtual delivery Cost: £110

Understanding your School's Curriculum for Governors

This training will provide governors with the opportunity to explore their own school's curriculum offer in the light of current Ofsted recommendations and help them identify and recognise positive examples of impact when visiting their schools or talking with school leaders.

Date: 13/06/2023 **Course code:** GS-OM-0623-T005 **Time:** 18:00-20:00

Venue: Virtual delivery Cost: £110

Clerking for School and Academy Governors

As stated in the DfE Clerking Competency Framework, professional-quality clerking is about much more than taking minutes to record the discussions and decisions of the board. It is also about providing governing boards with expert advice on governance, procedures and compliance. Professional clerking has a vital role to play in meeting the administrative and procedural requirements of boards and enabling efficient and effective discussion and decision making. Effective clerks have mastery of the skills, knowledge and effective behaviours in four areas of competence: Understanding Governance, Administration, Advice and Guidance and People and Relationships. Our course is delivered over four x 0.5 days under the following headings:

Day 1: Understanding Governance

Day 2: The Role of the Clerk in Supporting Effective Governance

Day 3: Administrative Skills and Duties

Day 4: The Role of the Clerk as Advisor and Key Relationships.

Learners will be required to complete a short assessment following the sessions.

Dates: 12/06/2023, 14/06/2023, 19/06/2023 and 21/06/2023

Course code: GS-OM-0623-T001 Time: 09:30-12:30 Venue: Virtual delivery

Cost: £590

Governor Services



Effective Headteacher and Staff Performance Management

Governors should be able to identify the next steps to improve their skills and knowledge of this aspect of Governance, know how to monitor performance management systems and reflect on the key questions that need to be asked during this process.

Date: 21/06/2023 **Course code:** GS-OM-0623-T003 **Time:** 18:00-20:00

Venue: Virtual delivery **Cost:** £110

Using Pupil Premium Effectively

Exploring why there is such a focus on the performance of disadvantaged pupils, which interventions are the most effective, what data is available to support Governors and what schools need to publish on their website about pupil premium funding. All of these questions will be answered and we will look at key documents and websites to support Governors in challenging and supporting their school leaders, one of them being the Education Endowment Foundation Teaching and Learning Toolkit.

Date: 11/07/2023 **Course code:** GS-OM-0723-T001 **Time:** 18:00-20:00

Venue: Virtual delivery **Cost:** £110





SEN & Inclusion Services



SEN & Inclusion Services



De-escalation Skills in School

This course looks at where and how behaviour may develop and manifest, giving staff skills to respond in a safe, positive and procative way. Reflecting upon professional experience and knowledge, it will help all staff to review how behaviour is managed in their individual settings. Staff explore and identify non verabl and verbal techniques to de-escalate behaviour and look at principles of personal safety. This course will enhance staff understanding and management of potentially challenging situations and will help to prevent similar situations from escalating in the future, without damanging the supportive relationship with pupils.

Date: 16/05/2023 **Course code:** SENIS-0523-T001 **Time:** 09:00-12:00 **Venue:** Entrust, The Riverway Centre, Stafford, ST16 3TH **Cost:** £110

SENCo Update Summer Term 2023

This course includes the following: Welcome and introductions, Breaking News items, Key information topics, DFE updates & Statutory requirements, Resources & tools to develop practice, Guest speakers, the opportunity to speak to other SENCos and ask questions in a supportive forum.

Date: 21/06/2023 **Course code:** SENIS-OM-0623-T001 **Time:** 13:30-15:30

Venue: Virtual delivery **Cost:** £110

Date: 28/06/2023 **Course code:** SENIS-OM-0623-T002 **Time:** 15:30-17:30

Venue: Virtual delivery Cost: £110

LEGO® to Support Inclusion

This course will explore, with other new Governors, the roles and responsibilities of a Governor, the Governing Board and the Headteacher. We will begin to discuss the techniques that can be used to give confidence in fulfilling this new role, whilst also giving Governors the opportunity to seek advice, ask questions and understand effective practice.

Date: 27/06/2023 **Course code:** SENIS-0623-T001 **Time:** 09:00-12:00 **Venue:** Entrust, The Riverway Centre, Stafford, ST16 3TH **Cost:** £110





School Improvement



School Improvement



Primary Mathematics Network Summer 2023

Network meetings are a great opportunity to keep up to date with news and current issues in Mathematics. They are also a chance to meet colleagues and share good practice. You will be involved in setting future agendas and the sessions will also offer opportunities for you to ask guestions, raise concerns and share ideas and resources.

Date: 15/06/2023 **Course code:** SIS-OM-0623-T007 **Time:** 13:30-15:00

Venue: Virtual delivery **Cost:** £110

Primary English Network Summer 2023

This session will provide you with an opportunity to hear all the latest news, receive practical ideas and network with colleagues from a range of schools. These primary meetings focus on sharing up to date news and advice; you will also leave the meeting with ideas for a recommended text that can be used to inspire learning across the primary phase.

Date: 23/05/2023 **Course code:** SIS-OM-0523-T002 **Time:** 13:30-15:00

Venue: Virtual delivery Cost: £110

Date: 24/05/2023 **Course code:** SIS-0523-T001 **Time:** 13:00-16:00 **Venue:** Entrust, The Riverway Centre, Stafford, ST16 3TH **Cost:** £110

Date: 06/06/2023 **Course code:** SIS-0623-T001 **Time:** 13:00-16:00 **Venue:** Entrust, The Riverway Centre, Stafford, ST16 3TH **Cost:** £110

Religious Education Network Meeting

Topics to be covered include- The revised agreed syllabus, planning, resources, and assessment ideas.

Date: 13/06/2023 **Course code:** SIS-0623-T002 **Time:** 16:00-18:00 **Venue:** Entrust, The Riverway Centre, Stafford, ST16 3TH **Cost:** £110





First Aid



First Aid



QA Level 3 Award in Paediatric First Aid (RQF)

Over a two day period, learners will develop the skills and knowledge needed to deal with a range of paediatric first aid situations, including: assessing an emergency situation and dealing with an unresponsive infant or child.

Dates: 08/06/2023 and 09/06/2023 **Course code:** OES-0623-T007

Time: 08:45-17:00 Venue: Entrust, The Riverway Centre, Stafford, ST16 3TH Cost: £110

Dates: 18/07/2023 and 19/07/2023 **Course code:** OES-0723-T001

Time: 08:45-17:00 Venue: Entrust, The Riverway Centre, Stafford, ST16 3TH Cost: £110

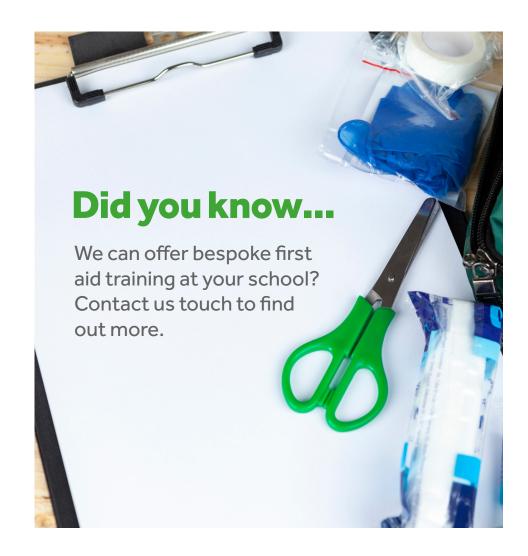
QA Level 3 Award in Paediatric First Aid (RQF) Blended Learning

This course is ideal for anyone who cares for children in a professional or non-professional capacity. You will gain the necessary skills to administer safe and effective treatment for a range of Paediatric First Aid situations. Including, assessing an emergency situation, dealing with an unresponsive infant or child, CPR, choking, meningitis, head and spinal injuries, anaphylaxis, asthma and more.

Date: 24/05/2023 **Course code:** OES-0523-T004 **Time:** 08:45-17:00 **Venue:** Entrust, The Riverway Centre, Stafford, ST16 3TH **Cost:** £110

Date: 19/06/2023 **Course code:** OES-0623-T008 **Time:** 08:45-17:00 **Venue:** Entrust, The Riverway Centre, Stafford, ST16 3TH **Cost:** £110

Date: 27/06/2023 **Course code:** OES-0723-T002 **Time:** 08:45-17:00 **Venue:** Entrust, The Riverway Centre, Stafford, ST16 3TH **Cost:** £110



First Aid



Level 3 Award in First-Aid at Work (FAW)

Over 3 days of training learners will develop the skills and knowledge to deal with a range of first-aid incidents and situations associated with a work environment. The course will enable the learner to deal with an unresponsive casualty, perform CPR, recognise and deal with a casualty having a seizure and provide aid for both minor and major injuries.

Dates: 14/06/2023, 15/06/2023 and 16/06/2023 **Course code:** OES-0623-T006 **Time:** 08:45-17:00 **Venue:** Entrust, The Riverway Centre, Stafford, ST16 3TH **Cost:** £320

Level 3 Award in First-Aid at Work Requalification (RFAW)

Over 2 days of training, learners will refresh the skills and knowledge required to deal with a range of first-aid incidents and situations associated with a the work environment. The course will update the learner on dealing with an unresponsive casualty, perform CPR, recognising and dealing with a casualty having a seizure and providing aid for both minor and major injuries.

Dates: 25/07/2023 and 26/07/2023 **Course code:** OES-0723-T003

Time: 08:45-17:00 Venue: Entrust, The Riverway Centre, Stafford, ST16 3TH Cost: £220

Level 3 Award in Emergency First-Aid at Work (EFAW)

Over a day of training learners will develop the skills and knowledge to deal with a range of first-aid incidents and situations associated with a the work environment. The course will enable the learner to: deal with an unresponsive casualty, perform CPR, recognise and deal with a casualty having a seizure, provide aid for both minor and major injuries etc. AED usage is also covered on the course.

Date: 23/05/2023 **Course code:** OES-0523-T006 **Time:** 08:45-17:00 **Venue:** Entrust, The Riverway Centre, Stafford, ST16 3TH **Cost:** £110

Date: 05/06/2023 **Course code:** OES-0623-T004 **Time:** 08:45-17:00 **Venue:** Entrust, The Riverway Centre, Stafford, ST16 3TH **Cost:** £110

Date: 23/06/2023 **Course code:** OES-0623-T005 **Time:** 08:45-17:00 **Venue:** Entrust, The Riverway Centre, Stafford, ST16 3TH **Cost:** £110



Outdoor Education



Outdoor Education



OEAP Educational Visits Coordinator Training Course (EVC)

The course is provided by the Outdoor Education Adviser's Panel and delivered by the Entrust EVA following OEAP guidelines and core messages. It will give an overall insight into the benefits of Learning Outside the Classroom experiences including curriculumbased visits, adventurous activities, residential and overseas visits.

Date: 15/05/2023 Course code: OES-0523-T001 Time: 09:15-16:30 Venue: Entrust, The Riverway Centre, Stafford, ST16 3TH Cost: £190 Date: 06/06/2023 Course code: OES-0623-T001 Time: 09:15-16:30 Venue: Entrust, The Riverway Centre, Stafford, ST16 3TH Cost: £190 Date: 29/06/2023 Course code: OES-0623-T002 Time: 09:15-16:30 Venue: Entrust, The Riverway Centre, Stafford, ST16 3TH Cost: £190

Education Visits Coordinators Revalidation Course

The course is provided by the Outdoor Education Advisory Panel and delivered on their behalf by the Entrust Educational Visits Advisors. The revalidation and refresher will give the EVC up to date guidance and good practice to enable their establishment to continue to deliver Learning Outside the Classroom experiences including curriculum-based visits, adventurous activities, residential and overseas visits. The participant must have completed a full OEAP Educational Visits Coordinator Training course within the last 4 years (the trainer may require Evidence of this).

Date: 18/05/2023 **Course code:** OES-OM-0523-T002 **Time:** 09:00-12:30 **Venue:** Entrust, The Riverway Centre, Stafford, ST16 3TH **Cost:** £90

Date: 15/06/2023 **Course code:** OES-0623-T003 **Time:** 08:30-13:00 **Venue:** Entrust, The Riverway Centre, Stafford, ST16 3TH **Cost:** £90

Date: 03/07/2023 **Course code:** OES-OM-0723-T001 **Time:** 09:00-12:30 **Venue:** Entrust, The Riverway Centre, Stafford, ST16 3TH **Cost:** £90



Outdoor Education







Property Services



Property Services



Total Asset Management (TAM) Demo

Join us for a tour of TAMS, our web-based software solution designed for schools, academies and MATs, delivering a single, safe and secure system for all your property related activity. Using our TAMS software allows you to manage your school estate effectively and will help you save money to ensure a healthy, safe and sustainable school environment and more.

Date: 15/05/2023 Eventbrite event: Click here to book Time: 13:00-14:30

Venue: Virtual delivery

Date: 15/06/2023 Eventbrite event: Click here to book Time: 13:00-14:30

Venue: Virtual delivery

Date: 12/07/2023 Eventbrite event: Click here to book Time: 13:00-14:30

Venue: Virtual delivery

FREE





Please click **here** to view our courses in more detail or alternatively, contact us on **0333 300 1900** or **information@entrust-ed.co.uk** for more information about our bespoke training solutions.