

Entrust Training Courses

Dec 2022 - Feb 2023

An extensive range of training courses designed to develop your skills and inspire learners



Call **0333 300 1900** Email information@entrust-ed.co.uk
or visit www.entrust-ed.co.uk to find out more about our services.

 Entrust Education Improvement  Entrust Support Services Limited  @entrustEDU

entrust
Inspiring Futures



At Entrust, we are passionate about training and skills development and understand your needs are constantly changing and evolving.

That is why we provide a range of training schemes and courses, across a variety of service areas, to help develop your skills and improve outcomes for you and your school.

Click on the subject areas below to view our courses...

[Education Technologies](#)

[Governor Services](#)

[School's Finance](#)

[SEN and Inclusion](#)

[School Improvement](#)

[First Aid](#)

[Educational Visits](#)

[Property Services](#)

Next Steps

To book your place or find more information, please visit [SLA online](#) and search for your course using the course code. Alternatively, please call us on **0333 300 1900 (option 3)** or email us at enquiries@entrust-ed.co.uk

Education Technologies

Online Safety for Designated Safeguard Leads

This course is designed for designated safeguard leads to understand the unique risks associated with online safety and be confident that they have the relevant knowledge and up to date capability required to keep children safe whilst they are online at school or college.

Date: 18/01/2023	Time: 13:00-15:30	Course code: LTTL-OM-0123-T003	Cost: £149	Venue: Virtual Delivery
Date: 25/01/2023	Time: 09:30-12:00			

Cyber Security - Steps to Take

Cyber threats continue to evolve - understand what you are trying to protect against. Threats can never be eliminated but establishing and maintaining good cyber hygiene can increase your chances of avoiding an online threat.

Date: 13/02/2023	Time: 09:30-15:00	Course code: LTTL-OM-0223-T003	Cost: £149	Venue: Virtual Delivery
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Governing Body Role in Cyber Security

FREE

Using toolkits from the National Cyber Security Centre the session will support governors to reflect on their role in relation to cyber security and how they can help their organisation to develop risk management and build a positive cyber security culture. Including questions to take back to begin having discussions about cyber security with senior leaders and technical staff.

Date: 08/12/2022	Time: 09:30-10:30	EventBrite Event - click here to book	Cost: FREE	Venue: Virtual Delivery
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SATs with Smiles

FREE

Yes, it's possible! The results from last year only go to reflect the disruption Covid caused our children and the last thing we want to do is pile on more anxiety. This year, try doing SATs differently. LbQ Education Consultant Jon Chambers shows you how to keep workload low with fun and low risk preparation but with high results. There's a special offer for Year 6 teachers that's going to make Spring Term a dream.

Date: 26/01/2023	Time: 15:45 - 16:30	EventBrite Event - click here to book	Cost: FREE	Venue: Virtual Delivery
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Supporting Young Learners with Clicker

FREE

Find out how Clicker can be used to support young learners' writing with Crick's Education Consultant, Joe. In this webinar, Joe will explore Clicker's fantastic range of literacy tools and support features for early writers

Date: 12/01/2023	Time: 15:45 - 16:30	EventBrite Event - click here to book	Cost: FREE	Venue: Virtual Delivery
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Narrow the Reading Gap with Reading Progress and Reading Coach Through Microsoft Teams

Reading Progress in Microsoft Teams builds pupils fluency through independent reading practice. Teachers can assign text for students to read at their own pace to empower and encourage pupils to read. Reading Progress enables students to read texts out loud while being recorded with new features that includes the ability to measure a student's accuracy, speed and prosody. Students will then be told which words they struggled with, omitted or any additional words. Reading Coach specifically targets challenging words for the learning in a personalised review after completing the Reading Progress assignment. Inside Reading Coach, learners practice challenging words with support such as:

- Listening to the correct pronunciation of a word
- Stretching the word to view syllables
- Viewing a picture of the word's meaning

Date: 05/12/2022	Time: 13:30 - 15:30	Course code: LTTL-OM-1222-T005	Cost: £99	Venue: Virtual Delivery
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Modern Digital Storytelling: Introduction to Sway

Fed up of using PowerPoint for teacher and student presentations and want to use something modern and slick? Why not learn how to use the Microsoft Sway, encompassing the latest cloud technology within your classroom that utilizes artificial intelligence making it simple to use.

Date: 07/12/2022	Time: 13:00 - 15:30	Course code: LTTL-OM-1222-T001	Cost: £99	Venue: Virtual Delivery
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Move your School's Newsletter to the Cloud using Microsoft Sway

Break the barriers to online communication with Sway, an easy to use online tool that has a range of built in tools and features, available to all that use Office 365, Windows 10 & 11, Entrust Launch and WeLearn365. Accessible via mobile devices and most modern web browsers for parents to easily read including accessibility tools. During this session participants will get to grips with the basics of Sway and go away with the ability and knowledge how to create and share their own schools newsletters or reports. An idea cloud tool saving schools money and time.

Date: 14/12/2022	Time: 09:30 - 12:00	Course code: LTTL-OM-1222-T002	Cost: £99	Venue: Virtual Delivery
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What do I need to consider about cyber security in an education setting?

FREE

This FREE session is aimed at head teachers, senior leaders, governors and boards to consider their own knowledge and understanding of the impact a cyber attack or security breach could have on their establishment. Take back questions to find out and improve a school's understanding of its cyber security risks and risk management processes and procedures.

Date: 06/12/2022	Time: 15:45 - 16:45	EventBrite Event - click here to book	Cost: FREE	Venue: Virtual Delivery
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Artificial Intelligence (AI) and Machine Learning (ML)

This course will explore the principles of Machine Learning and Artificial Intelligence, what it is and how it uses big data. We will discuss some of the everyday uses and explore some of the exciting projects that are utilising Artificial Intelligence and Machine Learning for real life benefits, such as Alexa and Google Home and many more.

Date: 17/01/2023	Time: 13:00 - 15:30	Course code: LTTL-OM-0123-T001	Cost: £99	Venue: Virtual Delivery
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Leading Computing in a Primary School (three online sessions)

This course is designed for those leading computing in a school and will be delivered over three online sessions; each online session last two hours. The course is delivered over a few weeks to allow for actions to be followed up. Throughout each one of the webinars there will be opportunities to reflect on own practices and add actions to an improvement plan for computing.

Date: 07/02/2023	Time: 13:30 - 15:30	Course code: LTTL-OM-0223-T002	Cost: £149	Venue: Virtual Delivery
Date: 14/02/2023				
Date: 28/02/2023				

Purple Mash: The Computing Scheme of Work

FREE

Entrust invites you to join us for this free CPD training to be delivered by the 2Simple team to showcase resources and assessment tools available to support teaching and learning.

Date: 02/02/2023	Time: 15:45 - 16:30	EventBrite Event - click here to book	Cost: FREE	Venue: Virtual Delivery
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A Focus on Moving your School to the Cloud

FREE

Join us to discuss what Entrust Education Technologies believe to be the major stops on the 'journey to the cloud' – from quick wins to paradigm shifts, covering teaching, learning and the administration of school life.

Date: 15/02/2023	Time: 10:00 - 11:00	EventBrite Event - click here to book	Cost: FREE	Venue: Virtual Delivery
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Booking your place

To book your place or find more information, please visit [SLA online](#) and search for your course using the course code. Alternatively, please call us on **0333 300 1900 (option 3)** or email us at enquiries@entrust-ed.co.uk

Governor Services

Level 3 Certificate in Clerking for School & Academy Governors (NCFE Accredited)

The Level 3 Certificate in Clerking for School & Academy Governors (NCFE Accredited) is based on the competencies outlined in the DFE Clerking Competency Framework. The four introductory sessions form the foundation of the course before learners move on to further online modules, book their private mentoring sessions and start to compile their evidence portfolio which will be assessed at the end of the qualification.

Date: 16/01/2023	Time: 09:30-12:30	Course code: GS-OM-0123-T001	Cost: £650	Venue: Virtual Delivery
Date: 18/01/2023				
Date: 23/01/2023				
Date: 25/01/2023				

The Role of Chair for those New or Aspiring to the Role

The course is suitable for new or aspiring Chairs of both maintained governing boards and Local Academy Councils / Local Governing Boards of MATs.

Date: 17/01/2023	Time: 18:00-20:00	Course code: GS-OM-0123-T004	Cost: £99	Venue: Virtual Delivery
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Strategic Leadership for Governors

This session will focus on how governors can work with senior leaders to ensure clarity of vision, ethos and strategic direction. It will also identify what an effective vision looks like, how boards can set high expectations and boards can engage with pupils, parents, staff and the local community to support the work of the school or academy.

Date: 12/12/2022	Time: 18:00-20:00	Course code: GS-1222-T001	Cost: £99	Venue: Virtual Delivery
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Is your Board ready for Ofsted?

This is a course designed to familiarise governors with the process and expectations of an Ofsted Inspection. The course will equip governors with the knowledge and understanding to engage in meaningful conversations with inspectors.

Date: 06/12/2022	Time: 18:00-20:00	Course code: GS-OM-1222-T001	Cost: £99	Venue: Virtual Delivery
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Governing Body Role in Cyber Security

FREE

Governing board members do not need to be technical experts, but they do need to know enough about cyber security to be able to engage in conversations with technical experts and senior leaders and know the right questions to ask to understand the organisations cyber security approach; to provide challenge, and to help steer the strategic direction of cyber security within the organisation.

Date: 08/12/2022	Time: 09:30-10:30	EventBrite Event: click here to book	Cost: FREE	Venue: Virtual Delivery
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School's Finance

Payroll Bureau Service Demo

FREE

This is a one day training course which will ensure that Finance staff within school have a good understanding and feel confident in using the SCC My Finance system.

Date: 05/12/2022	Time: 14:30-15:30	Eventbrite event - click here to book	Cost: FREE	Venue: Virtual Delivery
Date: 16/01/2023	Time: 10:30-11:30	Eventbrite event - click here to book	Cost: FREE	Venue: Virtual Delivery
Date: 07/02/2023	Time: 14:30-16:30	Eventbrite event - click here to book	Cost: FREE	Venue: Virtual Delivery

The Supply Register FREE Demonstrations

FREE

Join a free demo to find out more about The Supply Register, see the technology in action and learn how it can benefit your school. The Supply Register believe schools can fill their supply roles more cost-effectively and with less hassle — and that they can do it with technology. That's why they created a state-of-the-art platform to bring together schools, education professionals and agencies. The streamlined education recruitment process keeps everyone connected. This saves schools time and money and allows them to invest more budget where it really matters — improving the quality of children's education. The unique, custom-built platform gives schools complete control of supply recruitment and management. All candidates are strictly vetted and paid at the best market rates, so when you work with The Supply Register you know you'll have access to the best quality teaching and support staff to build your staff bank. What's more, there's no up-front cost or ongoing management or license fee to be paid and their dedicated regional Partnership Management Team is here to support you every step of the way.

This approach reduces your costs by up to 20% by building localised 'talent banks' of staff that are remunerated in line with recognised pay scales, and eliminating finder's fees and standardising charge rates from supplying agencies.

Date: 09/01/2023	Time: 10:00 - 10:45	Course code: FS-OM-0123-T002	Cost: FREE	Venue: Virtual Delivery
Date: 08/02/2023	Time: 14:00 - 14:45	Course code: FS-OM-0223-T002	Cost: FREE	Venue: Virtual Delivery

My Finance New Starter Training

The training is a one day course designed to help you to input and understand financial data in the SCC My Finance system. It will include the following:

- Navigation through the system screens and transactions
- Income Banking
- Purchasing
- Invoicing
- Basic Reporting

This is a hands on training session where delegates will work through exercises in each subject area in a training version of the live system.

Date: 12/01/2023	Time: 09:30-15:30	Course code: FS-0123-T001	Cost: £365	Venue: Room G03, Entrust, The Riverway Centre, Riverway, Stafford, Staffs, ST16 3TH
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Entrust Finance Update with Staffordshire County Council Audit

FREE

SCC Audit will be discussing their current audit programme and their main findings to date to help schools implement more robust financial systems. Entrust will be delivering a presentation on multi year budgeting including advice on current assumptions in the rapidly changing environment.

Date: 10/01/2023	Time: 13:30-15:00	Course code: FS-OM-0123-T003	Cost: FREE	Venue: Virtual Delivery
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Booking your place

To book your place or find more information, please visit [SLA online](#) and search for your course using the course code. Alternatively, please call us on **0333 300 1900 (option 3)** or email us at enquiries@entrust-ed.co.uk

SEN and Inclusion

A Focus On The New Behaviour, Suspension and Exclusion Guidance

FREE

The new statutory guidance on school suspensions and exclusions - Suspension and Permanent Exclusion from maintained schools, academies and pupil referral units in England, including pupil movement - was published July 2022 and applies to any decisions from September 2022.

Date: 07/12/2022

Time: 09:30 - 10:15

EventBrite event: click [here](#) to book

Cost: FREE

Venue: Virtual Delivery

The National Award for Special Educational Needs (SEN) Coordination (Postgraduate Certificate)

This ten day masters level programme reflects the NCTL learning outcomes framework and is closely aligned to changes in special educational needs and disabilities policy, provision and practice in England. This programme meets the statutory requirements for SENCOs in England and should be completed within three years of appointment.

Date: 23/01/2023

Time: 08:30 - 16:00

Click [here](#) for more information

Cost: £2,892

Venue: Entrust, The Riverway Centre, Stafford, ST16 3TH

Booking your place

To book your place or find more information, please visit [SLA online](#) and search for your course using the course code. Alternatively, please call us on **0333 300 1900 (option 3)** or email us at enquiries@entrust-ed.co.uk

School Improvement

End of KS1 Assessment and Moderation Training

This course will review the statutory requirements for assessment and moderation at the end of KS1 and give you the confidence to assess your pupils appropriately and accurately.

Date: 01/02/2023	Time: 09:00-16:00	Course code: SIS-0223-T009	Cost: £189	Venue: The Riverway Centre, Stafford, ST16 3TH
Date: 02/02/2023	Time: 09:00-16:00	Course code: SIS-0223-T012	Cost: £189	Venue: The Riverway Centre, Stafford, ST16 3TH
Date: 03/02/2023	Time: 09:00-16:00	Course code: SIS-0223-T013	Cost: £189	Venue: The Riverway Centre, Stafford, ST16 3TH

End of KS2 Assessment and Moderation Training

This course will review the statutory requirements for assessment and moderation at the end of KS2 and give you the confidence to assess your pupils appropriately and accurately.

Date: 07/02/2023	Time: 09:00-16:00	Course code: SIS-0223-T008	Cost: £189	Venue: The Riverway Centre, Stafford, ST16 3TH
Date: 09/02/2023	Time: 09:00-16:00	Course code: SIS-0223-T010	Cost: £189	Venue: The Riverway Centre, Stafford, ST16 3TH
Date: 17/02/2023	Time: 09:00-16:00	Course code: SIS-0223-T011	Cost: £189	Venue: The Riverway Centre, Stafford, ST16 3TH

Primary English Network Spring 2023

An essential opportunity for primary subject leaders to keep abreast of any changes, innovations and best practice in all aspects of the primary English curriculum.

Date: 13/02/2023	Time: 13:30-15:00	Course code: SIS-OM-0223-T005	Cost: £99	Venue: Virtual Delivery
Date: 16/02/2023	Time: 13:00-16:00	Course code: SIS-0223-T001	Cost: £99	Venue: The Riverway Centre, Stafford, ST16 3TH
Date: 28/02/2023	Time: 13:00-16:00	Course code: SIS-0223-T002	Cost: £99	Venue: The Riverway Centre, Stafford, ST16 3TH

Booking your place

To book your place or find more information, please visit [SLA online](#) and search for your course using the course code. Alternatively, please call us on **0333 300 1900 (option 3)** or email us at enquiries@entrust-ed.co.uk

First Aid

QA Level 3 Award in Paediatric First Aid (RQF) Blended Learning

With our new blended learning option, you can now meet the first aid requirements of the Statutory Framework for the Early Years Foundation Stage (EYFS) by completing our innovative e-Learning content before completing one trainer-led day in the classroom focussing on the practical side of Paediatric First Aid.

Date: 09/01/2023	Time: 08:45-17:00	Course code: OES-0123-T005	Cost: £99	Venue: The Riverway Centre, Stafford, ST16 3TH
Date: 30/01/2023	Time: 08:45-17:00	Course code: OES-0123-T006	Cost: £99	Venue: The Riverway Centre, Stafford, ST16 3TH
Date: 16/02/2023	Time: 08:45-17:00	Course code: OES-0223-T006	Cost: £99	Venue: The Riverway Centre, Stafford, ST16 3TH

Level 3 Award in First Aid at Work Requalification (RFAW)

The Level 3 Award in First Aid at Work qualification is specifically designed for individuals who wish to act as a first aider in their workplace. Successful candidates will learn how to manage a range of injuries and illnesses that could occur at work and will be equipped with the essential skills needed to give emergency first aid. PLEASE NOTE: This course is a requalification course and requires that the learner has already done a full First Aid at Work certificate previously (the FAW certificate needs to be either in date or recently expired).

Date: 01/02/2023	Time: 08:45-17:00	Course code: OES-0223-T004	Cost: £195	Venue: The Riverway Centre, Stafford, ST16 3TH
Date: 02/02/2023				

QA Level 3 Award in Paediatric First Aid (RQF)

This regulated and nationally recognised qualification provides learners with the opportunity to develop the skills and knowledge needed to deal with a range of paediatric first aid situations, illnesses, injuries and emergencies which can arise when looking after children.

Date: 12/12/2022	Time: 08:45-17:00	Course code: OES-1222-T002	Cost: £99	Venue: The Riverway Centre, Stafford, ST16 3TH
Date: 13/12/2022				
Date: 21/02/2023	Time: 08:45-17:00	Course code: OES-0223-T005	Cost: £99	Venue: The Riverway Centre, Stafford, ST16 3TH
Date: 22/02/2023				

Level 3 Award in Emergency First-Aid at Work (EFAW)

The Level 3 Award in Emergency First Aid at Work qualification is designed for individuals who wish to act as an emergency first aider in their workplace. Upon successful completion of this qualification, candidates will be equipped with the essential skills needed to give safe, prompt and effective first aid in emergency situations.

Date: 05/12/2022	Time: 08:45-17:00	Course code: OES-1222-T001	Cost: £110	Venue: The Riverway Centre, Stafford, ST16 3TH
Date: 19/01/2023	Time: 08:45-17:00	Course code: OES-0123-T004	Cost: £110	Venue: The Riverway Centre, Stafford, ST16 3TH
Date: 13/02/2023	Time: 08:45-17:00	Course code: OES-0223-T001	Cost: £110	Venue: The Riverway Centre, Stafford, ST16 3TH

Level 3 Award in First-Aid at Work (FAW)

The Level 3 Award in First Aid at Work qualification is specifically designed for individuals who wish to act as a first aider in their workplace. Successful candidates will learn how to manage a range of injuries and illnesses that could occur at work and will be equipped with the essential skills needed to give emergency first aid.

Date: 08/02/2023	Time: 08:45-17:00	Course code: OES-0223-T003	Cost: £285	Venue: The Riverway Centre, Stafford, ST16 3TH
Date: 09/02/2023				
Date: 10/02/2023				

Booking your place

To book your place or find more information, please visit [SLA online](#) and search for your course using the course code. Alternatively, please call us on **0333 300 1900 (option 3)** or email us at enquiries@entrust-ed.co.uk

Educational Visits



OEAP Educational Visits Coordinator Training Course (EVC)

It is advised that all establishments including all Staffordshire LA Maintained Schools and any other Academy or educational establishment that have signed up to the Entrust Educational Visits Advisory Service, have a fully trained EVC (This is a mandatory requirement for SCC maintained schools). This course will highlight up to date guidance, good practice and procedures to enable EVC to fulfil their role in assisting their establishment in the delivery of high quality, safe and enjoyable Learning Outside the Classroom experiences for their students.

Date: 06/12/2022	Time: 09:15-16:00	Course code: OES-1222-T003	Cost: £185	Venue: Entrust, The Riverway Centre, Stafford, ST16 3TH
Date: 11/01/2023	Time: 09:15-16:30	Course code: OES-0123-T001	Cost: £190	Venue: Entrust, The Riverway Centre, Stafford, ST16 3TH
Date: 30/01/2023	Time: 09:15-16:30	Course code: OES-0123-T002	Cost: £190	Venue: Entrust, The Riverway Centre, Stafford, ST16 3TH

Educational Visits Coordinator Training Course (EVC) Revalidation

It is advised that all establishments including all Staffordshire LA Maintained Schools and any other Academy or educational establishment that have signed up to the Entrust Educational Visits Advisory Service, have a fully trained EVC and the EVC revalidates their training every 3 years. This revalidation course will help to refresh the EVCs knowledge, give up to date guidance and examples of good practice and procedures. This will enable the EVC to fulfill their role in assisting their establishment in the delivery of high quality, safe and enjoyable Learning Outside the Classroom experiences for their students.

Date: 12/12/2022	Time: 09:00-12:30	Course code: OES-OM-1222-T001	Cost: £85	Venue: Virtual Delivery
Date: 18/01/2023	Time: 08:30-13:00	Course code: OES-0123-T003	Cost: £90	Venue: Entrust, The Riverway Centre, Stafford, ST16 3TH

Local Area Visits on Evolve

FREE

Do you do a lot of local, low-risk visits such as walks to the park, visits to the local green, or to the church or venues close to you that you can walk or cycle to? The Local Area Visits module is an optional add-on that is specifically designed to record approved routine visits/local activities and:

- Provides an appropriately lighter touch suitable for Routine Visits
- Standardised operating procedures for all offsite activities
- Replaces paper "signing out" sheets
- Makes all visits & activities reportable and monitorable

Date: 17/01/2023	Time: 16:00-17:00	Course code: OES-OM-0123-T001	Cost: FREE	Venue: Virtual Delivery
Date: 08/02/2023	Time: 16:00-17:00	Course code: OES-OM-0223-T001	Cost: FREE	Venue: Virtual Delivery

Poverty Proofing Your Educational Visits

FREE

Help to find the cheapest, most inclusive, and most accessible visits for your school. As the budgets get squeezed in schools and parents need to make hard choices about what they pay for, we look at a 'stay local - low impact' model and try to collate all the brilliant cheap, free visits you are doing and share that knowledge around. In addition there will be references to resources to support on going developments in Religious Education.

Date: 25/01/2023	Time: 16:00-17:00	Course code: OES-OM-0123-T002	Cost: FREE	Venue: Virtual Delivery
Date: 16/02/2023	Time: 16:00-17:00	Course code: OES-OM-0223-T004		

Enhancing the Residential Educational Visits Experience

FREE

A webinar to help you make the most of your residential visits. Join us for an hour after school for ideas on making sure your visits have a real impact. Suited to both Primary and Secondary residential visits, it explains how a simple technique can integrate the learning that happens away and individualise the experience for each learner.

Date: 02/02/2023	Time: 16:00-17:00	Course code: OES-OM-0223-T002	Cost: FREE	Venue: Virtual Delivery
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Booking your place

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Property Services

A Focus on Decarbonisation

FREE

The Government have a 'Net Zero' Carbon target. Join us to hear about how you can prepare to meet these targets, gain some practical advice and guidance from our industry professionals, and understand the funding streams made available to achieve working towards this goal.

Date: 09/01/2023

Time: 10:00-10:30

Eventbrite event - click [here](#) to book

Cost: FREE

Venue: Virtual Delivery

Booking your place

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Please click [here](#) to view our courses in more detail or alternatively, contact us on **0333 300 1900** or enquiries@entrust-ed.co.uk for more information about our bespoke training solutions.