

# Entrust Training Courses

## October-December 2022

An extensive range of training courses designed to develop your skills and inspire learners



Call **0333 300 1900** Email [information@entrust-ed.co.uk](mailto:information@entrust-ed.co.uk)  
or visit [www.entrust-ed.co.uk](http://www.entrust-ed.co.uk) to find out more about our services.

 Entrust Education Improvement  Entrust Support Services Limited  @entrustEDU

**entrust**  
Inspiring Futures



**At Entrust, we are passionate about training and skills development and understand your needs are constantly changing and evolving.**

That is why we provide a range of training schemes and courses, across a variety of service areas, to help develop your skills and improve outcomes for you and your school.

**Click on the subject areas below to view our courses...**

**Early Years**

**Education Technologies**

**Governor Services**

**School's Finance**

**SEN and Inclusion**

**School Improvement**

**First Aid**

**Educational Visits**

### **Next Steps**

To book your place or find more information, please visit [SLA online](#) and search for your course using the course code. Alternatively, please call us on **0333 300 1900 (option 3)** or email us at [enquiries@entrust-ed.co.uk](mailto:enquiries@entrust-ed.co.uk)



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# Early Years



## Developing and Implementing a Vision for Outdoor Learning in the EYFS

Access to outdoor provision is essential for supporting children's learning and development within the EYFS, alongside both their physical and emotional well-being. This session provides the skills and opportunity to audit and plan for your outdoor learning environment in a way which will enable you to challenge children's thinking and learning to improve outcomes.

Date: 07/11/2022

Time: 13:00-16:00

Course code: EY-OM-1122-T002

Cost: £69

Venue: Virtual Delivery

## Childminder Network Meeting

This network meeting will provide an opportunity to collaborate, share good practice and discuss early years related topics.

Date: 29/11/2022

Time: 19:00-20:00

Course code: EY-OM-1122-T003

Funded by Staffordshire County Council for EY settings in Staffordshire.

Venue: Virtual Delivery

## Booking your place

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# Education Technologies



## Online Safety for Designated Safeguard Leads

This course is designed for designated safeguard leads to understand the unique risks associated with online safety and be confident that they have the relevant knowledge and up to date capability required to keep children safe whilst they are online at school or college.

Date: 01/11/2022	Time: 13:00-15:30	Course code: LTTL-OM-1122-T003	Cost: £149	Venue: Virtual Delivery
Date: 04/11/2022				

## Leading Computing in a Primary School

This course is designed for those leading computing in a school and will be delivered over three online sessions; each online session last two hours. The course is delivered over a few weeks to allow for actions to be followed up. Throughout each one of the webinars there will be opportunities to reflect on own practices and add actions to an improvement plan for Computing.

Date: 10/10/2022	Time: 13:30-15:30	Course code: LTTL-OM-1022-T003	Cost: £149	Venue: Virtual Delivery
Date: 17/10/2022	Time: 13:30-15:30			
Date: 31/10/2022	Time: 13:30-15:30			

## Cyber Security - Steps to Take

Cyber threats continue to evolve - understand what you are trying to protect against. Threats can never be eliminated but establishing and maintaining good cyber hygiene can increase your chances of avoiding an online threat.

Date: 11/10/2022	Time: 09:30-12:30	Course code: LTTL-OM-1022-T005	Cost: £99	Venue: Virtual Delivery
Date: 30/11/2022	Time: 13:00-16:00	Course code: LTTL-OM-1122-T005	Cost: £99	Venue: Virtual Delivery

## Online Safety in the Primary Curriculum

Delegates attending this course should develop an effective approach to online safety and embed it into whole school priorities to address online safety education as a whole school community issue.

Date: 19/10/2022	Time: 13:30-15:30	Course code: LTTL-OM-1022-T001	Cost: £99	Venue: Virtual Delivery
Date: 16/11/2022	Time: 13:30-15:30	Course code: LTTL-OM-1122-T002	Cost: £99	Venue: Virtual Delivery

## iPads in the Classroom

Make regular use of iPad in the classroom. Explore the potential of new features and existing apps that support teaching and learning.

Date: 09/11/2022	Time: 13:00-15:00	Eventbrite Event - click <a href="#">here</a> to book	Cost: FREE	Venue: Virtual Delivery
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## Leading Data Protection in your School

The DPO should have due regard to the risk associated with processing operations, taking into account the nature, scope, context and purposes of processing. This course provides real practical support and advice for those who have a Data Protection Lead role in schools. It will help you to reflect on your day-to-day practice and develop strategies that support appropriate compliance.

Date: 14/11/2022	Time: 13:30-15:30	Course code: LTTL-OM-1122-T006	Cost: £149	Venue: Virtual Delivery
Date: 18/11/2022	Time: 13:30-15:30			

## Scratch Programming for Beginners

Scratch is a popular, easy, and free tool that is used to write simple programs. This half day remote course is an introductory course that will help staff gain the knowledge and skills needed to teach pupils to programme.

Date: 23/11/2022	Time: 13:00-15:00	Course code: LTTL-OM-1122-T001	Cost: £99	Venue: Virtual Delivery
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## Microsoft Update

Join us for a 60 min session to find out all the latest features across Microsoft Education and Teams.

Date: 17/11/2022	Time: 15:45-16:45	Eventbrite event - click <a href="#">here</a> to book	Cost: FREE	Venue: Virtual Delivery
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## Getting to Grips with Google Classroom

This is ideally suited to those who are new to Google Classroom it will explore how to create and assign resources in Google Classroom (this will not cover handing in work, feedback and assessment as this will be delivered in a separate session).

Date: 13/10/2022	Time: 15:45 - 16:30	Eventbrite event - click <a href="#">here</a> to book	Cost: FREE	Venue: Virtual Delivery
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## EAL and School to Home Communications – How Voice Technology can Help

Join Joe Campbell, Swotly CEO, to find out more about Project Babel, a text and voice service aimed at improving school to home communications for multilingual families.

Date: 10/11/2022	Time: 15:45 - 16:30	Eventbrite event - click <a href="#">here</a> to book	Cost: FREE	Venue: Virtual Delivery
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## Providing Evidence for the Appraisal - When and how to do this?

This webinar will include an overview of the appraisal process outlining the different aspects of setting targets for staff and the evidence gathered to support the meeting of these targets.

Date: 03/11/2022	Time: 15:45 - 16:30	Eventbrite Event - click <a href="#">here</a> to book	Cost: FREE	Venue: Virtual Delivery
Date: 10/11/2022	Time: 15:45 - 16:30	Eventbrite Event - click <a href="#">here</a> to book	Cost: FREE	Venue: Virtual Delivery

## The Future of Assessment and Feedback

Learn about the latest methods for delivering personalised feedback and quality formative assessment with Nurture.

Date: 24/11/2022	Time: 15:45 - 16:30	Eventbrite Event - click <a href="#">here</a> to book	Cost: FREE	Venue: Virtual Delivery
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## Modern Digital Storytelling: Introduction to Sway

Break the barriers to online communication with Sway, an easy to use online tool that has a range of built in tools and features, available to all that use Office 365, Windows 10 & 11, Entrust Launch and WeLearn365. Accessible via mobile devices and most modern web browsers for parents to easily read including accessibility tools. During this session participants will get to grips with the basics of Sway and go away with the ability and knowledge how to create and share their own schools newsletters or reports. An idea cloud tool saving schools money and time.

Date: 14/12/2022	Time: 09:30 - 12:00	Course code: LTTL-OM-1222-T002	Cost: £99	Venue: Virtual Delivery
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## Booking your place

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# Governor Services



## Level 3 Certificate in Clerking for School & Academy Governors (NCFE Accredited) - Part 1: Introductory Course

The Level 3 Certificate in Clerking for School & Academy Governors (NCFE Accredited) is based on the competencies outlined in the DfE Clerking Competency Framework. The four introductory sessions form the foundation of the course before learners move on to further online modules, book their private mentoring sessions and start to compile their evidence portfolio which will be assessed at the end of the qualification.

Date: 28/11/2022	Time: 09:30-12:30	Course code: GS-OM-1122-T001	Cost: £650	Venue: Virtual Delivery
Date: 30/11/2022				
Date: 05/12/2022				
Date: 07/12/2022				

### Welcome to Being a Governor - Part 1

An introduction to all the key issues relating to your new Governor role, both from an individual and whole Governing Board point of view.

Date: 01/11/2022	Time: 18:00-20:00	Course code: GS-OM-1122-T004	Cost: £99	Venue: Virtual Delivery
Date: 29/11/2022	Time: 18:00-20:00	Course code: GS-OM-1122-T005	Cost: £99	Venue: Virtual Delivery

### Welcome to Being a Governor - Part 2

As the role has changed over time, we aim to increase your knowledge and understanding of the statutory Governor responsibilities. We will identify how different Governor roles can contribute and support the work of the Governing Board and can enable effective contributions to school improvement.

Date: 13/10/2022	Time: 18:00-20:00	Course code: GS-1022-T001	Cost: £99	Venue: Entrust, The Riverway Centre, Stafford, ST16 3TH
Date: 24/11/2022	Time: 18:00-20:00	Course code: GS-OM-1122-T006	Cost: £99	Venue: Virtual Delivery

### Complaints: The Governors' Role

An introduction to all the key issues relating to your new Governor role, both from an individual and whole Governing Board point of view.

Date: 09/11/2022	Time: 18:00-20:00	Course code: GS-OM-1122-T002	Cost: £99	Venue: Virtual Delivery
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### Strategic Leadership for Governors

This session will focus on how governors can work with senior leaders to ensure clarity of vision, ethos and strategic direction. It will also identify what an effective vision looks like, how boards can set high expectations and boards can engage with pupils, parents, staff and the local community to support the work of the school or academy.

Date: 10/11/2022	Time: 18:00-20:00	Course code: GS-1122-T001	Cost: £99	Venue: Entrust, The Riverway Centre, Stafford, ST16 3TH
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### How Well is your Board Performing?

The aim of this session is to enable you to review the performance of your governing board and to identify strengths and areas for development.

Date: 14/11/2022	Time: 18:00-20:00	Course code: GS-OM-1122-T003	Cost: £99	Venue: Virtual Delivery
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### Training for the Role of Link Governor

This course aims to provide a better understanding of the Link Governor role and its impact in supporting school improvement, as well as improving Governor skills in sustaining core functions such as challenge and support. Together we will reflect on examples of good practice, including discussing the merits of various types of proformas for recording.

Date: 17/10/2022	Time: 18:00-20:00	Course code: GS-OM-1022-T002	Cost: £99	Venue: Virtual Delivery
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### Booking your place

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# School's Finance

## Payroll Bureau Service Demo

This is a one day training course which will ensure that Finance staff within school have a good understanding and feel confident in using the SCC My Finance system.

Date: 19/10/2022	Time: 14:30-15:30	Eventbrite event - click <a href="#">here</a> to book	Cost: FREE	Venue: Virtual Delivery
Date: 25/11/2022	Time: 10:30-11:30	Eventbrite event - click <a href="#">here</a> to book	Cost: FREE	Venue: Virtual Delivery
Date: 05/12/2022	Time: 14:30-15:30	Eventbrite event - click <a href="#">here</a> to book	Cost: FREE	Venue: Virtual Delivery

## The Supply Register FREE Demonstrations

Join a free demo to find out more about The Supply Register, see the technology in action and learn how it can benefit your school. The Supply Register believe schools can fill their supply roles more cost-effectively and with less hassle — and that they can do it with technology. That's why they created a state-of-the-art platform to bring together schools, education professionals and agencies. The streamlined education recruitment process keeps everyone connected. This saves schools time and money and allows them to invest more budget where it really matters — improving the quality of children's education.

The unique, custom-built platform gives schools complete control of supply recruitment and management. All candidates are strictly vetted and paid at the best market rates, so when you work with The Supply Register you know you'll have access to the best quality teaching and support staff to build your staff bank. What's more, there's no up-front cost or ongoing management or license fee to be paid and their dedicated regional Partnership Management Team is here to support you every step of the way.

This approach reduces your costs by up to 20% by building localised 'talent banks' of staff that are remunerated in line with recognised pay scales, and eliminating finder's fees and standardising charge rates from supplying agencies.

Date: 05/10/2022	Time: 14:00 - 14:45	Course code: FS-OM-1022-T001	Cost: FREE	Venue: Virtual Delivery
Date: 10/10/2022	Time: 10:00 - 10:45	Course code: FS-OM-1022-T004	Cost: FREE	Venue: Virtual Delivery
Date: 18/10/2022	Time: 14:00 - 14:45	Course code: FS-OM-1022-T005	Cost: FREE	Venue: Virtual Delivery
Date: 02/11/2022	Time: 10:00 - 10:45	Course code: FS-OM-1122-T002	Cost: FREE	Venue: Virtual Delivery
Date: 10/11/2022	Time: 14:00 - 14:45	Course code: FS-OM-1122-T003	Cost: FREE	Venue: Virtual Delivery
Date: 18/11/2022	Time: 10:00 - 10:45	Course code: FS-OM-1122-T004	Cost: FREE	Venue: Virtual Delivery
Date: 21/11/2022	Time: 14:00 - 14:45	Course code: FS-OM-1122-T005	Cost: FREE	Venue: Virtual Delivery
Date: 29/11/2022	Time: 10:00 - 10:45	Course code: FS-OM-1122-T006	Cost: FREE	Venue: Virtual Delivery

## Booking your place

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# SEN and Inclusion



## Supporting Physical Development for children with SEND in your EY Setting

Understand how to support gross and fine motor skills and additional considerations you may need to plan for when caring for children with physical development needs.

Date: 20/10/2022

Time: 13:30 -15:30

Course code: SENIS-OM-1022-T001

Cost: £59

Venue: Virtual Delivery

## Supporting and Meeting the Needs of Children with SEND in your EY Setting

Understand how to use a graduated response to identifying and meeting needs of children with SEND. Develop you confidence as an EY SENCO and practitioner.

Date: 03/11/2022

Time: 18:00 -20:00

Course code: SENIS-OM-1122-T002

Cost: £59

Venue: Virtual Delivery

## Supporting Children with Autism in the Early Years

Helping practitioners to understand how to support children with Autism in the Early Years.

Date: 10/11/2022

Time: 13:00 -15:00

Course code: SENIS-OM-1122-T001

Cost: £59

Venue: Virtual Delivery

## EY SEND & Inclusion Training Autumn Term 2022

This training will provide information, advice and guidance for EY SENCO's and managers. Training and networking opportunities will help develop inclusive practice and increase confidence for supporting EY children with SEND in line with statutory requirements.

Date: 15/11/2022

Time: 09:30 -11:00

Course code: SENIS-OM-1122-T003

Cost: Funded by Staffordshire County Council for schools and settings in Staffordshire

Venue: Virtual Delivery

Date: 15/11/2022

Time: 13:00 -14:30

Course code: SENIS-OM-1122-T004

Date: 15/11/2022

Time: 18:00 -19:30

Course code: SENIS-OM-1122-T005

## SENCo Update Autumn Term 2022

The termly SENCo updates aim to raise awareness of current policy and practice relating to SEN and Disability. They signpost SENCos to key documents and information to ensure that they remain up to date with current legislation, statutory advice and guidance relating to SEN; provide SENCos with resources and templates to enable them to support school improvement for pupils with SEN and/or disabilities and share good practice.

Date: 16/11/2022

Time: 13:30 -15:30

Course code: SENIS-OM-1122-T006

Cost: Funded by Staffordshire County Council for schools and settings in Staffordshire

Venue: Virtual Delivery

Date: 23/11/2022

Time: 13:00 -14:30

Course code: SENIS-OM-1122-T007

## Booking your place

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# School Improvement

## Primary English Network Autumn 2022

An essential opportunity for primary subject leaders to keep abreast of any changes, innovations and best practice in all aspects of the primary English curriculum.

Date: 19/10/2022	Time: 13:00-15:00	Course code: SIS-OM-1022-T005	Cost: £99	Venue: Virtual Delivery
Date: 20/10/2022	Time: 13:00-16:00	Course code: SIS-1022-T002	Cost: £99	Venue: The Riverway Centre, Stafford, ST16 3TH
Date: 02/11/2022	Time: 13:00-16:00	Course code: SIS-1122-T001	Cost: £99	Venue: The Riverway Centre, Stafford, ST16 3TH

## Primary Mathematics Network Autumn 2022

In the changing landscape of Mathematics education, the Entrust Mathematics team are here to support and update you with the latest developments in Mathematics and the possible implications for you and your school.

Date: 16/11/2022	Time: 13:15-15:45	Course code: SIS-1122-T002	Cost: £99	Venue: The Riverway Centre, Stafford, ST16 3TH
Date: 17/11/2022	Time: 13:30-15:00	Course code: SIS-OM-1122-T003	Cost: £99	Venue: Virtual Delivery

## Religious Education General Update

The update will include information on the revisions to the Staffordshire Agreed Syllabus, including the reviewed vision and legal implications for all schools. It will provide you with an electronic copy of the draft statutory guidance and an opportunity to network and talk through any worries or concerns.

Date: 22/11/2022	Time: 16:00-18:00	Course code: SIS-1122-T003	Cost: £99	Venue: The Riverway Centre, Stafford, ST16 3TH
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## Booking your place

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# First Aid



## QA Level 3 Award in Paediatric First Aid (RQF) Blended Learning

With our new blended learning option, you can now meet the first aid requirements of the Statutory Framework for the Early Years Foundation Stage (EYFS) by completing our innovative e-Learning content before completing one trainer-led day in the classroom focussing on the practical side of Paediatric First Aid.

Date: 20/10/2022	Time: 08:45-17:00	Course code: EY-1022-T002	Cost: £99	Venue: The Riverway Centre, Stafford, ST16 3TH
Date: 17/08/2022	Time: 08:45-17:00	Course code: OES-0822-T002		
Date: 27/10/2022	Time: 08:45-17:00	Course code: OES-1022-T003		
Date: 08/11/2022	Time: 08:45-17:00	Course code: EY-1122-T001		
Date: 16/11/2022	Time: 08:45-17:00	Course code: OES-1022-T003		
Date: 07/12/2022	Time: 08:45-17:30	Course code: OES-1022-T003		

## Level 3 Award in First Aid at Work Requalification (RFAW)

The Level 3 Award in First Aid at Work qualification is specifically designed for individuals who wish to act as a first aider in their workplace. Successful candidates will learn how to manage a range of injuries and illnesses that could occur at work and will be equipped with the essential skills needed to give emergency first aid. PLEASE NOTE: This course is a requalification course and requires that the learner has already done a full First Aid at Work certificate previously (the FAW certificate needs to be either in date or recently expired).

Date: 10/11/2022	Time: 08:45-17:00	Course code: OES-1122-T001	Cost: £195	Venue: The Riverway Centre, Stafford, ST16 3TH
Date: 11/11/2022				

## QA Level 3 Award in Paediatric First Aid (RQF)

This regulated and nationally recognised qualification provides learners with the opportunity to develop the skills and knowledge needed to deal with a range of paediatric first aid situations, illnesses, injuries and emergencies which can arise when looking after children.

Date: 03/11/2022	Time: 08:45-17:00	Course code: OES-1122-T003	Cost: £99	Venue: The Riverway Centre, Stafford, ST16 3TH
Date: 04/11/2022	Time: 08:45-17:00	Course code: OES-1122-T003		
Date: 28/11/2022	Time: 08:45-17:00	Course code: OES-1122-T004	Cost: £99	Venue: The Riverway Centre, Stafford, ST16 3TH
Date: 29/11/2022	Time: 08:45-17:00	Course code: OES-1122-T004		
Date: 19/12/2022	Time: 08:45-17:00	Course code: OES-1222-T002	Cost: £99	Venue: The Riverway Centre, Stafford, ST16 3TH
Date: 20/12/2022	Time: 08:45-17:00	Course code: OES-1222-T002		

## Level 3 Award in Emergency First-Aid at Work (EFAW)

The Level 3 Award in Emergency First Aid at Work qualification is designed for individuals who wish to act as an emergency first aider in their workplace. Upon successful completion of this qualification, candidates will be equipped with the essential skills needed to give safe, prompt and effective first aid in emergency situations.

Date: 18/10/2022	Time: 08:45-17:00	Course code: OES-1022-T001	Cost: £110	Venue: The Riverway Centre, Stafford, ST16 3TH
Date: 25/10/2022		Course code: OES-1022-T002		
Date: 05/12/2022		Course code: OES-1222-T001		

## Level 3 Award in First-Aid at Work (FAW)

The Level 3 Award in First Aid at Work qualification is specifically designed for individuals who wish to act as a first aider in their workplace. Successful candidates will learn how to manage a range of injuries and illnesses that could occur at work and will be equipped with the essential skills needed to give emergency first aid.

Date: 23/11/2022	Time: 08:45-17:00	Course code: OES-1122-T005	Cost: £285	Venue: The Riverway Centre, Stafford, ST16 3TH
Date: 24/11/2022				
Date: 25/11/2022				

### Booking your place

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# Educational Visits



## Education Visits Coordinators Revalidation Course

It is advised that all establishments including all Staffordshire LA Maintained Schools and any other Academy or educational establishment that have signed up to the Entrust Educational Visits Advisory Service, have a fully trained EVC and the EVC revalidates their training every 3 years. This revalidation course will help to refresh the EVCs knowledge, give up to date guidance and examples of good practice and procedures. This will enable the EVC to fulfill their role in assisting their establishment in the delivery of high quality, safe and enjoyable Learning Outside the Classroom experiences for their students.

Date: 15/11/2022	Time: 09:00-12:30	Course code: OES-OM-1122-T001	Cost: £85	Venue: Virtual Delivery
Date: 12/12/2022	Time: 09:00-12:30	Course code: OES-OM-1122-T001	Cost: £85	Venue: Virtual Delivery

## Educational Visits Coordinator Training Course (EVC)

It is advised that all establishments including all Staffordshire LA Maintained Schools and any other Academy or educational establishment that have signed up to the Entrust Educational Visits Advisory Service, have a fully trained EVC (This is a mandatory requirement for SCC maintained schools). This course will highlight up to date guidance, good practice and procedures to enable EVC to fulfil their role in assisting their establishment in the delivery of high quality, safe and enjoyable Learning Outside the Classroom experiences for their students.

Date: 21/11/2022	Time: 09:15-16:00	Course code: OES-1122-T006	Cost: £185	Venue: Entrust, The Riverway Centre, Stafford, ST16 3TH
Date: 06/12/2022	Time: 09:15-16:00	Course code: OES-1222-T003	Cost: £185	Venue: Entrust, The Riverway Centre, Stafford, ST16 3TH

## Booking your place

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Please click [\*\*here\*\*](#) to view our courses in more detail or alternatively, contact us on **0333 300 1900** or [\*\*enquiries@entrust-ed.co.uk\*\*](mailto:enquiries@entrust-ed.co.uk) for more information about our bespoke training solutions.